

**EASTERN PLUMAS HEALTH CARE DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
MINUTES**

Thursday, February 25, 2021 at 9:30 a.m.

1. Call to Order

Meeting was called to order at 9:33 a.m.

2. Roll Call

Board: Gail McGrath, Board Chair; Paul Swanson, M.D., Vice Chair; Teresa Whitfield, Board Member; Linda Satchwell, Board Member; and Augustine Corcoran, Board Member.

Staff in attendance: Doug McCoy, CEO; Katherine Pairish, CFO; Lori Tange, Human Resources Director; and Jessica Folchi, Executive Assistant

3. Board Comments

Chairman McGrath commented on the lovely, sunny weather. Director Whitfield mentioned a recall on an IV fusion pump. Several Board members commented on the crowd of 50+ people that were gathered in town, unmasked, on Tuesday evening for a concert.

4. Public Comment

No comment was received.

5. Consent Calendar

ACTION: Motion was made by Director Whitfield, seconded by Director Swanson to approve all items on the consent calendar including resolutions 289, 290, and 291.

AYES: Directors McGrath, Satchwell, and Corcoran

NAYS: None

6. Oath of Office

A. Augustine Corcoran took the Oath of Office to serve on the Board of Directors for the remainder of the term expiring December 2, 2022.

7. Auxiliary Report

Director McGrath reported that the Nifty Thrifty is open Wednesday through Sunday from 10 am to 5 pm. Nifty Thrifty is in need of more volunteers. Nifty Thrifty and the Auxiliary just donated enough money to purchase a new Dexa Bone Density Machine.

8. Staff Reports

Staff reported on COVID-19 response and actions being taken.

- Infection Control/COVID-19 Michelle Romero
 - Doug McCoy reported from Michelle Romero as she is administering vaccines. There have been 195 cases in California of the UK variant of COVID. For the South African variant, 22 cases in the US with 2 in California. And for the Brazil variant, 5 cases reported in the US.
- Chief Nursing Officer Report Penny Holland
 - Penny Holland was also administering vaccines so Doug McCoy presented. Currently, still separating COVID patients from inpatients and swing patients. The team is trying to find safe ways to admit more swing patients based on our layout. Director McGrath commented that the vaccination clinics at the Graeagle Fire Hall have been going very smoothly and everyone is happy.

Regular Meeting of the Board of Directors of Eastern Plumas Health Care
February 25, 2021 MINUTES - Continued

- HR Director Report Lori Tange
 - Lori Tange reported that HR is working on staffing initiatives with management and creative ways to recruit difficult to staff positions. Many new employees have been on boarded in the last few weeks.
- Chief Financial Officer Report Katherine Pairish
 - See attached January financial reports.
- SNF Director of Nursing Report Lorraine Noble
 - Lorraine Noble was unable to attend and Doug McCoy presented that CMS is holding off on annual survey until mid to late March or even later. SNF had a short survey recently and with no deficiencies. Visitations are to begin again soon as well as the CNA training program and respite care program. Almost all residents have been vaccinated.

9. Chief Executive Officer Report

Doug McCoy

OPERATIONAL PLAN OVERVIEW:

EPHC is trending well with the operational plan for the final two quarters of the fiscal year that was presented on February 4th. With few exceptions all February action items are either completed or in progress and listed in the attachment for Board review. Overall SNF census has increased by 3 ADC since the beginning of the month and outpatient, ancillary, and clinic volume remains strong. We are pending receipt of the plan proposals from Aspen Street for the ED expansion project and Loyalton clinic building relocation opportunity.

The 'Ignite the Patient Experience' training for all EPHC staff and providers which was planned for 3/2-3/3 was postponed due to ongoing COVID restrictions. It has been rescheduled for 5/18-5/19 which will coincide with our 3-year leadership strategic planning event. We are hopeful that the COVID restrictions will not limit the onsite training planned for that date. A patient experience portal has been added to the EPHC website for customer feedback and testimonials. We will post at least 10 testimonial statements monthly both online and throughout the EPHC campus.

Telemed units were installed at both SNF campuses for behavioral health therapy as well as patient/visitor interaction. EPHC will be provided with a demonstration on the EPIC EMR system on 2/26, and we have already received a demonstration and cost estimate for an upgrade to our AHT SNF software for electronic documentation.

There has been a change in Clinic leadership with Rhonda Grandi retiring after 5 years of service to EPHC. Rhonda has made significant operational and financial improvements to the clinics over her tenure and we appreciate her dedicated service to our organization. In the interim I will be overseeing clinic operations and working directly with Dr. Stoll and Christina Potter until a new director has been hired. Additional clinic recruitment continues for a front office lead and PA/NP with strong candidates currently undergoing final interviews.

The COVID community vaccine program continued in February with 64 residents (age 75+) receiving both 1st and 2nd doses, and 190 residents receiving their initial dose. 240 doses are expected to arrive on campus this week based on weather issues in the Midwest, and it is anticipated that all 75+ residents requesting vaccination will be completed this week. Public Health has also been vaccinating teachers and child care workers during this period. 5200 letters were mailed from EPHC to community members outlining the process for vaccine registration, vaccine information, and FAQs regarding immunization. We anticipate

community members age 65+ will begin receiving vaccinations as early as the 1st week of March (pending State receipt and distribution).

We are currently evaluating two new programs to add to our community offerings. An initial presentation has been made by Psychiatric Medical Care to provide outpatient group behavioral health services in conjunction with our current behavioral health program. This program would include both onsite and virtual group therapy sessions three times per week overseen by a psychiatrist and LCSW. The program will require a space allocation which is currently under review. We are also reviewing a community health program utilizing our EMT staff to provide home based health checks/screenings on patients at high risk due to significant medical issues. A similar program is being utilized through PDH with a high level of success.

EPHC would like to thank the Auxiliary for their generous donation to assist us in replacing our DEXA bone density scanner. This is a critical part of our radiology services, and we appreciate their ongoing support of our campus.

QUALITY/REGULATORY:

An abbreviated standard SNF survey was conducted on January 29th. No deficiencies were identified. CMS/CDPH continues to hold all annual surveys due to COVID restrictions. Life safety and clinical documentation reviews continue in order to prevent or reduce deficiencies per our operational plan.

10. Policies

Director Whitfield asked for clarification on three policies: Hand Hygiene, MRSA Survey Program, and High Risk Medication. They are approved after a second consideration. All other policies presented were approved.

ACTION: Motion was made by Director McGrath, seconded by Director Satchwell to approve the policies as submitted.

AYES: Directors Whitfield, Corcoran, and Swanson.

NAYS: None

11. Committee Reports

A. Finance Committee: Director Swanson reported that revenue was under by about \$360,000 for month with volume down as well. But the Intergovernmental transfer is greater than expected.

12. Board Closing Remarks

Director McGrath remarked that things are coming along well. Doug has been here for awhile now and that she is impressed with the timelines and strategic plans.

Open Session recessed at 10:33 a.m.

Board moved to Organizational Meeting Agenda and then recessed into Closed Session.

13. Closed Session

A. Public Employee Performance Evaluation (Government Code Section 54957)

Subject Matter: CEO

Discussion was held on a privileged item.

B. Hearing (Health and Safety Code 32155)

Subject Matter: Staff Privileges

- **Provisional 1 Year Appointment**
 - Cynthia Willson, PA Orthopedics
 - Tatiana Fields, PA Orthopedics
 - Daniel Coll, PA Orthopedics
- **Courtesy 2 Year Re-Appointment**
 - Dr. Milind Dhond, M.D. Cardiology

14. Open Session Report of Actions Taken in Closed Session

The Board returned at approximately 11:48 am. Action was taken to approve all staff privileges presented.

15. Adjournment

Meeting adjourned at 11:50 a.m.

DRAFT